



Government of Nepal  
Ministry of Land Reform and Management  
Department of Survey  
Survey Office Mahelkuna (Surkhet)

**INVITATION FOR BIDS (IFB)**

Notice No: Survey Office/Mahelkuna, Surkhet/Work/NCB/1/073/074

First date of publication: - 2074/01/04 B.S. (17 April, 2017AD)

1. The Government of Nepal Department of Survey, Survey Office Mahelkuna, Surkhet has allocated funds from Government of Nepal towards the cost of Survey Office Building Mahelkuna, Surkhet and intends to apply part of the funds to cover eligible payments under the Contract for Survey Office Building Mahelkuna, Surkhet, Contract No.01/073/074. Bidding is open to all eligible Nepalese and foreign bidders
2. Department of Survey, Survey Office Mahelkuna, Surkhet invites sealed bids or electronic bids from eligible bidders for the Construction of Survey Office Building Work under National Competitive Bidding -Two Envelope Bidding procedures. Under the Single-Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two sealed envelope, (i) one sealed envelope containing the Technical Bid and labeled "Technical proposal" and (ii) the other sealed envelope containing Price Bid only and labeled as "Price Bid". Both in turn enclosed in one sealed envelope as per the provision included in ITB 21 of Bid Document. The "Letter of Technical Bid" submitted with Technical Bid, and the "Letter of Price Bid" submitted with Price Bid in separately sealed envelopes must be signed by authorized signatory, failure to which may be the ground for declaring the bid nonresponsive.  
Only eligible bidders with the following key qualifications should participate in this bidding:  
Minimum Average Annual Construction Turnover of the best 3 years within the last 10 years: NRs 2,52,00000.00 (NPR, Excluding Vat)  
Minimum Work experience of similar size and nature of at least ONE Contract with a value of at least NRS 2,16,75,000.00 (NPR, Excluding Vat)
3. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Survey Mahelkuna, Surkhet, Address: Gurvakoat, Municipality, Mahelkuna, Surkhet, Telephone: 083-410100, Facsimile number:083-410100, Electronic mail address:napimahelkuna2072@gmail.com or may visit DUDBC website www.edudbc.gov.np.
4. A complete set of Bidding Documents may be Purchased from the office Survey Office Mahelkuna Surkhet Address: Gurvakoat Municipality, Mahelkuna Surkhet by eligible Bidders on the submission of a written application, along with the copy of company/ firm registration certificate, and upon payment of a non-refundable fee of 5000.00 till (30<sup>th</sup> day from notice published date) 2074/02/02 B.S.(16 May, 2017AD) Time 17:00 hrs.  
or

Bidder who chooses to submit their bid electronically may purchase the hard copy of the bidding documents as mentioned above or may down load the bidding documents for e-submission from Web Site www.edudbc.gov.np. Bidders, submitting their bid electronically, should deposit the cost (as specified above) of bidding document the Project's Rajaswa (revenue) account as specified below and the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids. Information to deposit the cost of bidding document in Bank:

Name of the Bank : Rastriya Banijya Bank, Surkhet

Name of Office : Survey Office, Mahelkuna, Surkhet

Office Code no. : 64-336-06

Rajaswa khata no.(Revenue Account): ka.1-1-007

Revenue Topic no. : 14227

5. Pre-bid meeting shall be held at 16<sup>th</sup> day from the notice published date i.e. 2074/1/19 B.S. (02 May, 2017AD). at 2 PM on Survey Office, Address: Gurvakoat Municipality, Surkhet,
6. Sealed bids must be submitted to the Survey office, Address: Gurvakoat Municipality, Mahelkuna Surkhet by hand /Courier or electronic bids through DUDBC website www.edudbc.gov.np. on or before 12:00 PM on 2074/02/03 B.S.(17 May, 2017AD) (31<sup>st</sup> day from notice published date). Bids received after this deadline will be rejected
7. The Technical bids will be opened in the presence of Bidders' representatives who choose to attend at 1 PM, 2074/02/03 B.S.(17 May, 2017AD) at the Survey office of Mahelkuna Surkhet. Bids must be valid for a period of 90 days after bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum NRS 8,50000.00, which shall be valid for 30 days beyond the validity period of the bid. i.e. 2074/04/30 B.S. (14 August, 2017 AD)
8. If the last date of purchasing and/or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
9. Bidders may withdraw or modify its bids by sending a written notice in a sealed envelope, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB 20.2 before 24 hours prior to the deadline of submission of bids.
10. Bidder may submit modification or withdrawal prior to the deadline prescribed for submission of bid through web portal system by using the forms and instructions provided by the system. Once a Bid is withdrawn, bidder will not be able to submit another bid response for the same bid.
11. After the completion of evaluation of Technical Bid which are substantially responsive evaluated bidders, will be invited to attend the opening of Price Bids. The date, time and location of opening of Price Bid shall be notified in writing and/or published in national daily.
12. Other mandatory information will be as per Public Procurement Act and Regulation.

**Employer Address :**

The employer is : Department of land Survey, Survey Office Mahelkuna, Surkhet, Nepal.

Location : Gurvakoat Municipality, Mahelkuna, Surkhet

Attention : Survey office Mahelkuna, Surkhet .

Floor/Room no : Ground Floor, Room No.-1

Telephone : +977-83-410100

Facsimile Number : +977-83-410100

E-mail Address : napimaehelkuna2072@gmail.com