



Rastriya Banijya Bank Limited

Central Office

General Service Department
Singhdarbarplaza, Kathmandu

Invitation for Bids

Invitation for Bids for the supply, delivery, installation and commissioning of EMV CARD Switch system including EMV card, Hardware and Software

Contract Identification No: RBBL/GSD/G/ICB- 04/2017

(First date of publication : March 20, 2017)

1. RBBL has allocated funds towards the contract of procurement of supply, delivery, installation and commissioning of EMV CARD switch system including hardware & software and intends to apply part of the funds to cover eligible payments under the Contract (contract identification No. RBBL/GSD/G/ICB- 04/2017). Bidding is open to all eligible Bidders. Details of document required for eligibility of bidders have been mentioned in Bid Data Sheet of ICB documents.
2. Bidding will be conducted through the International Competitive Bidding procedures specified in Public Procurement Act 2006 & RBBL, Financial Administration Regulations, 2011.
3. Interested bidders may obtain further information and inspect the bidding documents at the office of Rastriya Banijya Bank Ltd, Singh Durbar Plaza, Kathmandu, Nepal from 10.00 to 17.00 hours.
4. A complete set of Bidding Documents in English may be purchased by interested bidders within **May 3, 2017** during office hours (17:00 hours) on the submission of a written application to the address below and upon cash payment of a non-refundable amount of NRs 5,000.00 (Five thousand Nepalese Rupees) or US \$ 55.00 (Fifty five) deposited in the Purchaser's account No 959902000 & entitled **revenue others** at any branch office of RBBL. If the local agent/firm of the Bidder wishes to purchase the Bidding Document on behalf of the Bidder, such firm/ agent shall also submit an authorization letter from the concerned Bidder and Permanent Account Number (PAN) registration certificate. If so requested, the Bidding Documents can also be sent by post/courier services upon payment of additional fee of NRs. 4000.00 or US\$43.00. However, the Purchaser will not be responsible for delay or non-delivery of the documents so sent.
5. Pre-bid meeting shall be held at the address below at 10:30 hours, **April 20, 2017**.
6. Sealed Bids must be submitted to the address mentioned below at or before 12:00 hours, **May 4, 2017** and the bid validity shall have a period of **Ninety (90)** days from the date of the deadline of the bid submission date.
7. All Bids must be accompanied by a bid security amounting 5% of the bid amount which shall be valid for **thirty (30)** days beyond the bid validity period of the bid. If the Bidder wishes to submit the bid security in the form of cash, the cash should be deposited in the Purchaser's account No 916120000 & entitled **earnest money** at RBBL Thapathali branch, Kathmandu, Nepal and submit the original receipt of the deposit amount of cash along with the bid.
8. If the bid price of the bidder selected for acceptance is upto 15 (Fifteen) percent below of the cost estimate, the performance security amount shall be 10 (Ten) percent of the bid price. For the bid price of the bidder selected for acceptance is more than 15 (fifteen) percent below of the cost estimate, the performance security amount shall be determined as **Performance Security Amount = [(0.85 x Cost Estimate - Bid Price) x 0.5] + 10% of Bid**
9. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address mentioned below at 14:00 hours, **May 4, 2017**
10. The rates should be clearly written both in figure and in words. In case of ambiguity, the rates written in words shall prevail. Conditional rate shall not be entertained.
11. Bidder can also submit their bid for one or more than one package. Bids will be evaluated for each package separately with respect quoted rate and the Contract will be awarded to the respective substantially responsive successful lowest bidder for each package separately.
12. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
13. The Purchaser reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
14. The address referred above is:

Rastriya Banijya Bank Limited (RBBL)

Central Office, General Service Department, Singh Durbar Plaza, Kathmandu, Nepal

Phone Number: +977-1-4252595 Ext. 2411, Fax Number: 977-1-4249565

Website: www.rbb.com.np; E-mail: bhawesh.pradhananga@rbb.com.np