



Government of Nepal  
 Ministry of Water Supply and Sanitation  
**DEPARTMENT OF WATER SUPPLY AND SEWERAGE**  
**CLIMATE CHANGE ADAPTATION & APPROPRIATE TECHNOLOGY SECTION**  
 Panipokhari, Kathmandu, Nepal  
 (First date of publication :2073/09/26)

**REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTING SERVICES**

- Department of Water Supply and Sewerage intends to engage consulting firm (the Consultant) to undertake the tasks given in the Scope of Works below.
- Department of Water Supply and Sewerage (DWSS), under the Ministry of Water Supply and Sanitation, is the lead agency for the Water Supply and sanitation sector in Nepal.
- The Scope of Works of the consulting services (the Services) includes, but not limited to the following:
  - Task 1: Inception of Assignment
  - Task 2: Field Investigation and Data Collection for Engineering and Environmental Studies
  - Task 3: Hydraulic, Hydrological and Sediment logical Studies
  - Task 4: Finalization of Design Concept and Engineering Studies
  - Task 5: Environmental Impact and Safeguard Studies
  - Task 6: Economic and Financial Analysis of the Project
  - Task 7: Detailed Design and Tender Drawings
  - Task 8: Construction Planning and Scheduling
  - Task 9: Detailed Quantity Estimate, Cost Estimate
  - Task 10: Preparation of Complete Tender Documents
  - Task 11: Analysis of Institutional Arrangement for Project Implementation
- Expression of Interest (EOI) is requested from the interested eligible Consulting Firms or Joint Venture (JV) Firms that have adequate experience in Detailed Engineering Study of a project "Impounded Reservoir as water source for water supply schemes".
- The firms submitting EOI as Joint Ventures, if shortlisted, must submit their proposals in the same Joint Venture name at the time of Request for Proposals. The references and other qualification documents submitted by the firms from their parent companies or subsidiaries shall not be considered for the evaluation.
- The consulting services will require about 46 expert person-months, implemented over 7 calendar months from the commencement date. MoWSS is the Executing Agency and the Project will be implemented by DWSS/CCAAT. The Consultant shall report directly to the chief of the CCAAT section of DWSS.
- This project is funded by the Government of Nepal. Payment to the Consultant shall be made in Nepalese Rupees (NRs).
- EOI submitted must be received at the address indicated below on or before 16:00 hours local time on the 16th day from the date of first publication of the EOI notice. If the last date of submission happens to be a public holiday, submission shall be made on the next working day. Submissions shall be made in closed envelope and the title "Expression of Interest (EOI) for Consulting Services: Preparation of Detailed Project Report on Impounding reservoir as water source for water supply in Dang District" shall be written clearly on the envelope.
- DWSS reserves the right to accept or reject any or all proposals, or to cancel the entire proceedings without giving any reasons whatsoever.
- All submittal from the Consulting Firms shall be in English language.
- The short listing of Consulting Firms shall be carried out as per the procedures set out below.

Step 1:- Determination of Eligibility of the Consulting Firms

The Eligibility of the Consulting Firms shall be determined as per the following criteria.

**a. General Threshold Criteria**

- o EOI shall be received within the last date and time of submission.
- o Submission of notarized Certificates of incorporation or Registration.
- o The Firms should not be debarred or black listed by Government of Nepal.

Note A: In case of JV, each firm shall meet the above criteria from A (ii) to A (iii).

**b. Technical Threshold Criteria**

- o Experience of detailed design and supervision of at least one project with dam for impounded reservoir.
- o Experience of construction supervision of at least one water supply project with surface water source.

In case of JV firm, lead-partner shall have minimum of ten years of experience in consulting services.

Note B: In case of JV, the lead partner shall meet all above criteria of B.

Additional Requirement for Joint Venture firms

The number of partners in a Joint Ventures firm shall not be more than two.

Note C:

The lead partner of the Joint Venture firm must have at least 51% share.

The short listed Joint Venture firms shall submit the Joint Venture agreement at the time of Request for Proposals stating the share of each partner.

Those Firms not complying with threshold criteria indicated above in A, B and C shall not be considered for further evaluation.

Note: The satisfactory completion of work experience shall be evidenced by Employer/Client's references with contact and email addresses on the letterhead of the Client/Employer's organization and shall be written in English. If the references are in other languages, it shall be accompanied by an accurate translation into the English language duly authenticated by notary agencies or the nationally/internationally recognized translating body/agency (ies).

Step 2:-Ranking Criteria for Short-listing purpose.

The following evaluation criteria will be used for evaluation and short listing of firm:

a)	General and Overall Experience of the Firm in Infrastructure Projects completed in the last seven years
b)	Experience in construction supervision works of water supply project in the last 7 years
c)	Experience in Detailed Design Works of integrated water resources management project completed in the last 7 years
d)	Experience in Construction Supervision of of integrated water resources management project completed in the last 7 years
e)	Experience in Tender Document Preparation Works of integrated water resources management project completed in the last 7 years
f)	Summary of professional key technical staffs
g)	Organizational Structure( management competencies)
h)	Average Annual Turnover for the last 4 years

Step 3:- Selection of Consulting Firms

Only 3-6 firms shall be short-listed.

- EOI must be delivered to the following address:

Climate Change Adaptation and Appropriate Technology Section  
 DEPARTMENT OF WATER SUPPLY AND SEWERAGE  
 Panipokhari, Kathmandu, Nepal  
 Tel: 977 01 4006532 Fax: 977 1 4419802  
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